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Requisition 17-0024  
In-Patient/Out-Patient Case Manager

**JOB SUMMARY:**

Provide guidance and coordination for ACO Department. Evaluate inpatient medical records using criteria and facilitate discharge plans and needs. Also, to evaluate the patient's outpatient medical records and, with the assistance of the patient help to determine if the patient needs to be part of Complex Case Management, Interdisciplinary Team, or Self-Management. Once the patient's case management level has been decided with consent from the patient create a care plan that helps better manage the patient's health care.

**EDUCATION, TRAINING AND EXPERIENCE:**

Graduate from an accredited Registered Nursing program or Licensed Vocational Nursing program.

- Current California RN or LVN license.
- Current BLS certification.
- Minimum of two years clinical nursing experience.
- Minimum of one year utilization review experience.
- Ability to utilize electronic mail effectively.